

STAT

Approved For Release 2005/07/12 : CIA-RDP82-00357R000300070009-7

Next 1 Page(s) In Document Exempt

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Approved

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| SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM  |                       |              |                |
|--|-----------------------|--------------|----------------|
| UNCLASSIFIED   |                       | CONFIDENTIAL |                |
| <b>OFFICIAL ROUTING SLIP</b>   |                       |              |                |
| TO   | NAME AND ADDRESS      | DATE         | INITIALS       |
| 1  | Director of Personnel |              | PA             |
| 2  | DDP                   |              | PA 9/5/78      |
| 3  | DDP/PC - Action       |              |                |
| 4  |                       |              |                |
| 5  |                       |              |                |
| 6  |                       |              |                |
| ACTION   |                       | DIRECT REPLY | PREPARE REPLY  |
| APPROVAL   |                       | DISPATCH     | RECOMMENDATION |
| COMMENT  |                       | FILE         | RETURN         |
| CONCURRENCE  |                       | INFORMATION  | SIGNATURE      |
| <b>Remarks:</b><br><br><p style="text-align: center;">ACTION: <u>ASAP</u> (COB Friday)<br/>8 Sept</p> <p style="text-align: center;">if needed</p> |                       |              |                |
| FOLD HERE TO RETURN TO SENDER  |                       |              |                |
| FROM: NAME, ADDRESS AND PHONE NO.  |                       |              | DATE           |
| EO/DDA   |                       |              | 9/5/78         |
| UNCLASSIFIED   |                       | CONFIDENTIAL |                |
|  |                       | SECRET       |                |

FORM NO. 1-67 237

Use previous editions

(40)

DCI/DDCI

Routing Slip

Executive Order 12347

78-3492

TO:

|    |           | ACTION | INFO. |    |          | ACTION | INFO. |
|----|-----------|--------|-------|----|----------|--------|-------|
| 1  | DCI       |        |       | 11 | LC       |        |       |
| 2  | DDCI      |        | X     | 12 | IG       |        |       |
| 3  | S/IAC     |        |       | 13 | Compt    |        |       |
| 4  | DDS&T     |        |       | 14 | Asst/DCI |        |       |
| 5  | DDI       |        |       | 15 | AO/DCI   |        |       |
| 6  | DDA A     | X      |       | 16 | Ex/Sec   |        |       |
| 7  | DDO       |        |       | 17 |          |        |       |
| 8  | D/DCI/IC  |        |       | 18 |          |        |       |
| 9  | D/DCI/NIO |        |       | 19 |          |        |       |
| 10 | GC        |        |       | 20 |          |        |       |

SUSPENSE

ASAP

Date

DD/A Registry

78-3492

Remarks:

The Director would appreciate a list available for his desk which shows the GS-18s and GS-17s in the Agency.

He suggests that they be listed by the Division of the Directorate in which they now serve with tabular entries showing: name, date of birth, date of rank, current position and date occupied, service summary (highlights of management and career assignments including service in other directorates), retirement system (CIARDS or CSC), and mandatory retirement date (or earlier date, if applicable, assuming that an individual may have indicated his plans to retire earlier).



FA/DCI

for DCI/DDCI

STAT

# ROUTING AND RECORD SHEET

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SUBJECT: (Optional)

*DCI File*

|  |          |           |                    |   |
|--|----------|-----------|--------------------|---|
| FROM: Director of Personnel<br>5 E 58 HQ             |          | EXTENSION | NO.                | DATE<br>24 JUL 1978   |
| TO: (Officer designation, room number, and building) | DATE     |           | OFFICER'S INITIALS | COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)   |
|  | RECEIVED | FORWARDED |                    |   |
| 1. Executive Officer, DD/A                           |          |           |                    | <p>Sir:</p> <p>You asked me to provide you with certain statistical data in regard to our <u>recruitment program</u>. Our response is attached at Tab A.</p> <p>You also asked for information concerning the kind of program we have in the various Directorates to give <u>career guidance to employees</u>. Our response is attached at Tab B.</p> <p>(SIGNED) F. W. M. Janney</p> <p>F. W. M. Janney</p> <p>Dist:</p> <p>0 - Add</p> <p>1 - DDCI</p> <p>1 - ER</p> <p>1 - DDA</p> <p>1 - DD/Pers/R&amp;P</p> <p>1 - DD/Pers/P&amp;C</p> <p>2 - D/Pers (1 w/held)</p> <p>OD/Pers/[ ] jmk (24 Jul 78)</p> <p>STAT</p> |
| 2. Associate DD/A                                    |          |           |                    |   |
| 3. Deputy Director for Administration                |          |           |                    |   |
| 4.   |          |           |                    |   |
| 5. Deputy Director of Central Intelligence           |          |           |                    |   |
| 6.   |          |           |                    |   |
| 7. Director of Central Intelligence                  |          |           |                    |   |
| 8.   |          |           |                    |   |
| 9.   |          |           |                    |   |
| 10.  |          |           |                    |   |
| 11.  |          |           |                    |   |
| 12.  |          |           |                    |   |
| 13.  |          |           |                    |   |
| 14.  |          |           |                    |   |
| 15.  |          |           |                    |   |